

# MENTOR AND PROTÉGÉ AGREEMENT

## FOREWORD

The purpose of this form is to recognize the voluntary nature of your mentoring relationship and to lay out your commitment and role expectations on paper.

Time Commitment	
Duration of relationship: March 1st _____ to February 28 _____ or	
Year	Year
September 1 <sup>st</sup> _____ to August 31 <sup>st</sup> _____	
Year	Year
Frequency of meetings: _____ Times/month	Length of meetings: _____ Hrs
Monthly meeting preparation time to be invested by:	
Protégé: _____ Hrs/month	Mentor _____ Hrs/month

Meeting Specifics
What structure will the meetings employ?
<input type="checkbox"/> Formal office meeting <input type="checkbox"/> Casual office meeting <input type="checkbox"/> Lunch meeting <input type="checkbox"/> Coffee meeting
Where will meetings take place?
_____
_____
_____
When will meetings take place (it is best to set a specific recurring date e.g. every second Wed @530 pm)?
_____
_____

**Role Specifics**

Protégé expectations of mentor:

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Mentor expectations of protégé:

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Additional notes:

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### Agreements

- We agree that we are voluntarily entering into a mentoring relationship which we expect to benefit both of us and our local business community.
- We agree that we shall not use the confidential information of either disclosing party for any purpose except to evaluate and engage in discussion concerning this business mentorship relationship between the two parties. Either receiving part shall not disclose any confidential information of the disclosing party to third parties. If either party makes copies of any confidential information of the disclosing party, such copies shall also constitute confidential information, while any and all confidential markings on such documents shall be maintained.
- We want this to be a rich, rewarding experience with most of our time together spent in substantive development activities.
- The skill areas to be focused on in the current development period are noted on the individual development plan maintained by the protégé.
- We agree to a no-fault conclusion of this relationship if, for any reason, it appears inappropriate.

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Protégé - Print Name

\_\_\_\_\_  
Protégé - Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mentor – Print Name

\_\_\_\_\_  
Mentor – Signature

\_\_\_\_\_  
Date